

AMERICAN BEHAVIORAL HEALTH SYSTEMS, INC. (ABHS)

DEPARTMENT – CLIENT SERVICES

JOB DESCRIPTION

Position Title: Behavioral Health Technician (BHT)

Job Type: Full Time/Hourly

Reporting to: Supervisor

Job Summary:

The Behavioral Health Technician will be responsible for providing support to clients with co-occurring disorders in a treatment facility. A successful BHT will have excellent communication skills, be reliable, and demonstrate critical thinking skills.

Responsibilities:

- Monitor clients for changes in behavior and report to supervisor.
- Implement social and coping skills activities for clients.
- Maintain order and safety in the treatment facility.
- Provide building security.
- Respond to client needs and concerns.
- Accurately convey client behavior and status, intervention use, client response and client progress both verbally and in writing to clients, families, and members of the treatment team.
- Observe client's self-administration of medications at their workstation as per facility policies and procedures.
- Perform roll calls and hourly headcounts of clients.
- Keep accurate and legible written log of events that take place during the shift.
- Enforce rules and regulations related to client activities and behavior.
- Provide support and assistance to clients as needed.
- Complete Progress Notes, Rule Violation, Incident Reports, and other paperwork as needed.
- Participate in staff meetings and training sessions as required.
- Maintain accurate STAT count on all clients in residence.
- Ensure the accuracy of the Medication Administration Record (MAR).
- Check all packages being brought into the building by anyone.
- Check in medication upon delivery and place it on the MAR and inside the medication cart.
- Ensure compliance with contractual obligations, facility policies, and State statutes.

Qualifications:

- High school graduate or equivalent and 2 years of relevant experience in social work, nursing home, behavioral health, or hospital **or** an associate or bachelor's degree in psychology, social work, or related field.
- Excellent communication and critical thinking skills.

Physical Requirements:

- Must be able to sit, stand, and walk.
- Must be able to lift to 25 pounds.
- Ability to use hands to fingers.

Work Environment:

- Moderate noise (business office with computers, printers, light traffic)
- The work environment is a healthcare facility that may include exposure to infectious materials, hazardous substances, and odors.

This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the ongoing needs of the organization.